



**ASPENDALE NORTH KINDERGARTEN INC.**  
13 Connewarra Avenue, Aspendale 3195  
Phone/Fax: 9580 7976

## NON-SMOKING POLICY

---

### National Quality Standard – Quality Area 2

#### PURPOSE

##### 1. VALUES

Aspendale North Kindergarten is committed to:

- promoting healthy lifestyles for children, families, staff and visitors by limiting their exposure to smoke;
- ensuring that families, staff and visitors to the centre are aware of legislation regarding non- smoking boundaries around the centre; and
- complying with all tobacco and related laws in at all times.

##### 2. SCOPE

This policy applies to the Approved Provider, Nominated Supervisor, Certified Supervisor, educators, staff, students on placement, volunteers, parents/guardians, children and others attending the programs and activities of Aspendale North Kindergarten.

##### 3. BACKGROUND AND LEGISLATION

Smoking is a major cause of preventable death in Victoria and a leading cause of avoidable chronic illness and hospitalization from conditions including cancer and cardio vascular disease. Smoking in public places is strictly controlled in Victoria. A number of laws have been passed in recent years to help keep the Victorian Community free from tobacco related illnesses.

#### *Legislation and standards*

By law, smoking is now banned within the grounds of, and within four metres of an entrance to, all childcare centres, kindergartens, preschools and schools. Refer to the *Tobacco Act 1987 (Vic)* for further detail. Other relevant legislation and standards include but are not limited to:

- *Child Wellbeing and Safety Act 2005 (Vic)* (Part 2: Principles for Children)
- *Education and Care Services National Law Act 2010*: Section 167
- *Education and Care Services National Regulations 2011*: Regulation 82,
- *National Quality Standard, Quality Area 2: Children’s Health and Safety – Standard 2.3.:* Each child is protected

First created: 2013

Current version: 2019

**NON-SMOKING POLICY**

– Element 2.3.2: Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury

- *Occupational Health and Safety Act 2004*

#### **4. SOURCES AND RELATED POLICIES**

Sources:

- *Education and Care Services National Law Act 2010*

*Aspendale North Kindergarten related policies:*

- *Excursions and Service Events Policy*
- *Occupational Health and Safety Policy*

#### **PROCEDURES**

The Approved Provider (Committee) is responsible for:

- ensuring parents/guardians are informed about the *Non Smoking Policy* on enrolment

The Nominated Supervisor (Director) is responsible for:

- ensuring parents/guardians are informed of the *Non Smoking Policy* on enrolment Certified Supervisors and other educators are responsible for:

- ensuring that all visitors to the centre comply with regulations regarding exclusion zones for smoking around the centre

Parents/guardians are responsible for:

- complying with this policy and with Victorian Legislation.

Volunteers and students, while at the service, are responsible for following this policy.

#### **EVALUATION**

To assess whether the values and purposes of the policy have been achieved, the Approved Provider will:

- encourage feedback from educators, staff, parents/guardians, children, management and all affected by the policy regarding its effectiveness
- monitor the implementation, compliance, complaints and incidents in relation to this policy on a periodic basis.
- keep the policy up to date with current legislation, research, policy and best practice
- revise the policy and procedures as part of the service's policy review cycle, or as required
- notify parents/guardians at least 14 days before making any material changes to this policy, which would impact on the supervision or care of children.

#### **AUTHORISATION**

First created: 2013

Current version: 2019

#### **NON-SMOKING POLICY**

This policy was adopted by the Approved Provider of Aspendale North Kindergarten in 2013 and reviewed in August 2019.

**Current version: 2019**